Surviving Joint Owner Transferring Title to Another Individual

1. Copy of death certificate or abstract.

2. Original title (jointly owned) properly assigned by the surviving owner(s) transferring the vehicle to the buyer. The current odometer reading must be certified on the assignment of title.

3. Buyer must submit the assigned title and completed Application for Vehicle Transaction(s) (VSD-190). The current odometer reading must be indicated on the application and the appropriate box marked either “actual,” “not actual” or “in excess of mechanical limits” (odometer rolled over).

4. $65 title fee and applicable registration fees payable to Secretary of State.

5. Proof of compliance with the Motor Vehicle Use Tax (RUT-50) and appropriate taxes payable to Illinois Department of Revenue but submitted with the above documents and fees to the Secretary of State.

Lost Titles

If a title is lost, it is not necessary to apply for a duplicate title. However, an affidavit indicating that the title has been lost and a statement explaining the transfer of the vehicle must be submitted. In cases where the Small Estate Affidavit or Attorney’s Affidavit procedure is applicable, the statement may be included in those affidavits. In cases where the letters of administration procedure is applicable, a statement about the lost title also must be included. The statement must list the vehicle’s year, make, model, VIN and the new buyer’s name, if applicable, and be signed by the executor.

Title and Registration Fees

1. Certificate of Title .......................... $65
   All-terrain vehicle or off-highway
   motorcycle Certificate of Title.........*$30
   Salvage Certificate ....................... $4
   Junking Certificate ..................... NO FEE
   * If vehicle is used for production agriculture, the fee is $13.

2. Surviving joint owners and surviving spouses do not need to pay vehicle registration fees until the current registration expires. If the surviving spouse is not listed as a joint owner on the decedent’s title and a corrected vehicle registration ID card is requested, a copy of the death certificate is required to show marital status. The fee for a corrected card is $3. All other buyers operating the vehicle must register it in their names upon transfer of the vehicle.

3. Title and registration fees may be combined in one check or money order payable to Secretary of State.

Motor Vehicle Use Tax

The transfer of a motor vehicle involving an estate (excluding those transfers of ownership involving joint ownership or a surviving spouse) is subject to Motor Vehicle Use Tax. An RUT-50 tax form must be completed in all cases except for a joint owner. Taxes specified on the form must be made payable to the Illinois Department of Revenue but submitted with the above forms to the Secretary of State.

For more information about motor vehicle taxes, please call the Illinois Department of Revenue at 800-732-8866 or 217-782-3336.

Where to Apply

Applications may be obtained from most Secretary of State facilities in Illinois or by calling 800-252-8980 or 312-793-1010.

Applications may be made in person at:
- Most Secretary of State Driver Services facilities

- Customer Service Centers in Springfield:
  — 108 Howlett Bldg., 501 S. Second St.
  — 2701 S. Dirksen Pkwy.

- Any Secretary of State branch office in Chicago:
  — 100 W. Randolph
  — 5401 N. Elston Ave.
  — 9901 S. King Dr.
  — 5301 W. Lexington

Applications may be mailed along with any required documents and a check, draft or money order (DO NOT SEND CASH) to:

Office of the Secretary of State
Vehicle Services Department
014 Howlett Building
501 S. Second St.
Springfield, IL 62756

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2. Decedent’s title assigned by the legal representative of the estate to the buyer.

3. Application for Vehicle Transaction(s) (VSD-190). The current odometer reading must be indicated on the application and the appropriate box marked either “actual,” “not actual” or “in excess of mechanical limits” (odometer rolled over).

4. $65 title fee and applicable registration fees payable to Secretary of State.

5. Proof of compliance with the Motor Vehicle Use Tax (RUT-50) and appropriate taxes payable to the Illinois Department of Revenue but submitted with the above documents and fees to the Secretary of State.

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Joint Ownership

A title in the names of two or more persons is considered a joint tenancy. By law, upon the death of one of them, the surviving joint tenant(s) becomes the owner(s) of the vehicle. Within 120 days after the decedent’s death, the surviving joint owner(s) must apply for a title in their own name(s) unless transferring the title to someone else. In either case, the following must be submitted:

Surviving Joint Owner

1. Copy of death certificate or abstract.

2. Original title (jointly owned) must be surrendered and need not be assigned.

3. Application for Vehicle Transaction(s) (VSD-190) marked “CORRECTED TITLE” to have the decedent’s name removed from the title. The current odometer reading must be indicated on the application and the appropriate box marked either “actual,” “not actual” or “in excess of mechanical limits” (odometer rolled over).

4. If the applicant plans to operate the vehicle, an Application for Vehicle Transaction(s) (VSD-190) to correct the registration must be submitted in addition to applying for a corrected title. A current registration can be assigned to the surviving joint owner.

5. $65 title fee and if applicable, $3 corrected registration fee payable to Secretary of State.

Note: Corrected title applications involving the removal and/or removal and addition of an owner’s name due to death require a special $15 corrected title fee.